

**Project Insight™**  
**Creative Journal Expressive Arts Institute™**  
**Schedule of Training Fees & Costs**  
**2023-2024 In Person/Hybrid or 2023-2025 Online**

This form shall serve as a receipt for all payments made to the CJEAI™ program during the duration of your training program. It may be copied to ensure that payments made each year can be used for any purpose the trainee needs such as IRS or employment reimbursements. Please record your payments in this form as you make them to the Director (payable to Project Insight™, a 501(c)3 nonprofit organization.

**Name** \_\_\_\_\_

**For ALL Fees: Please make checks or money orders out to Project Insight™.**  
**(Mail payments directly to Project Insight™, c/o Marsha Nelson, PhD, 9757 Braun Run, San Antonio, TX 78254) or Venmo: @marsha-nelson-13**

**For Tuition:**

\$220.00 application fee (due with completed application)    Date Paid \_\_\_\_\_  
 (Non-refundable)

\$2,000.00 Tuition (due 6 weeks prior to 1<sup>st</sup> class series)    Date Paid \_\_\_\_\_

Books & Materials    \$ \_\_\_\_\_    Date Paid \_\_\_\_\_

\$1,500.00 Tuition (due 6 weeks prior to 2<sup>nd</sup> class series)    Date Paid \_\_\_\_\_

**For In-Person Intensive trainings:**

Meals and Lodging for onsite training (flyer) \$ \_\_\_\_\_    Date Paid \_\_\_\_\_

Facilities / materials for onsite training (flyer) \$ \_\_\_\_\_    Date Paid \_\_\_\_\_

Ground transportation for onsite training TBD \$ \_\_\_\_\_    Date Paid \_\_\_\_\_

**For Supervision:**

\$1,500.00    Fieldwork Supervision Fee

500.00    1<sup>st</sup> installment    Due: November 3, 2023    Date Paid \_\_\_\_\_

500.00    2<sup>nd</sup> installment    Due: March 1, 2024    Date Paid \_\_\_\_\_

500.00    3<sup>rd</sup> installment    Due: May 1, 2024    Date Paid \_\_\_\_\_

\$500.00    Total Workshop Assisting Fee    Date Paid \_\_\_\_\_  
 (total due prior to 1<sup>st</sup> of 4 workshop assisting events)

(There is a 10% late fee charged for any payment which is 30 days or more overdue.)